DEPARTMENT OF THE ARMY
CENTER BRIGADE, U.S. ARMY MEDICAL DEPARTMENT CENTER AND SCHOOL
2355 HARNEY ROAD
FORT SAM HOUSTON, TEXAS 78234-6110

REPLY TO
ATTENTION OF

MCCS-Z

04 OCT 2003

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Consumption of Alcohol at Official Functions

1. As in past years, director/department chiefs, or their equivalent, must request approval from the appropriate commander, or his designated representative, to authorize consumption of alcohol at official functions such as holiday parties, organizational days, or promotion parties. Army Regulation 215-1, Morale, Welfare, and Recreation Activities and Nonappropriated Fund Instrumentalities, dictates the first general officer in the unit/activity chain of command may authorize consumption of alcoholic beverages. For the U.S. Army Garrison, I delegate this approval level to the Garrison Commander. At a minimum, each request should contain information regarding where the function will be held, as well as management's plan for monitoring the activity to include safety considerations. Individual supervisors are responsible for safeguarding all employees.

2. This applies to those functions held on or off the installation during duty hours.

3. Supervisors and managers are responsible for insuring the health and safety of employees and arrangements should be made for transportation of employee(s) when appropriate.

4. It is requested that you give this information the widest dissemination within your organization for appropriate planning of site location and submission of requests for approval.

DANIEL F. PERUGINI
Brigadier General, MC
Commanding

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